

Bolsover District Council

Meeting of the Safety Committee on 2nd November 2023

Health and Safety Update - Quarter 2 (July - September 2023))

Classification	This report is Public
Contact Officer	Bronwen MacArthur-Williams, Health & Safety Manager

PURPOSE/SUMMARY OF REPORT

To provide an overview of the Authority's overall Health & Safety performance as indicated by:

- Accident statistics, trends and lost time.
- Training numbers including reports of non-attendance and associated costs.
- An overview of progress against the workplace inspection programme.

REPORT DETAILS

1. Background

- 1.1 To confirm how Bolsover District Council is performing from a Health and Safety perspective. Good Health and Safety performance is indicative of good management control and vice versa.

2. Details of Proposal or Information

2.1 ACCIDENT STATISTICS:

A breakdown below includes accident type, a brief description of the incident and lost time details. There are no obvious trends indicated.

- 2.2 The total number of accidents reported involving Members of the Public is **55**. None of these were RIDDOR reportable.
- 2.3 The total number of accidents reported involving employees is **11** (excluding Dragonfly Developments Ltd.). These took place in the following service areas:
- StreetScene - 6
 - Housing - 3
 - Customer Services – 1
 - Environmental Health - 1

1 of these was RIDDOR reportable - as the employee suffered lost time over 7 days (shown in grey below).

The total number of near misses / hazards reported during this quarter was 1

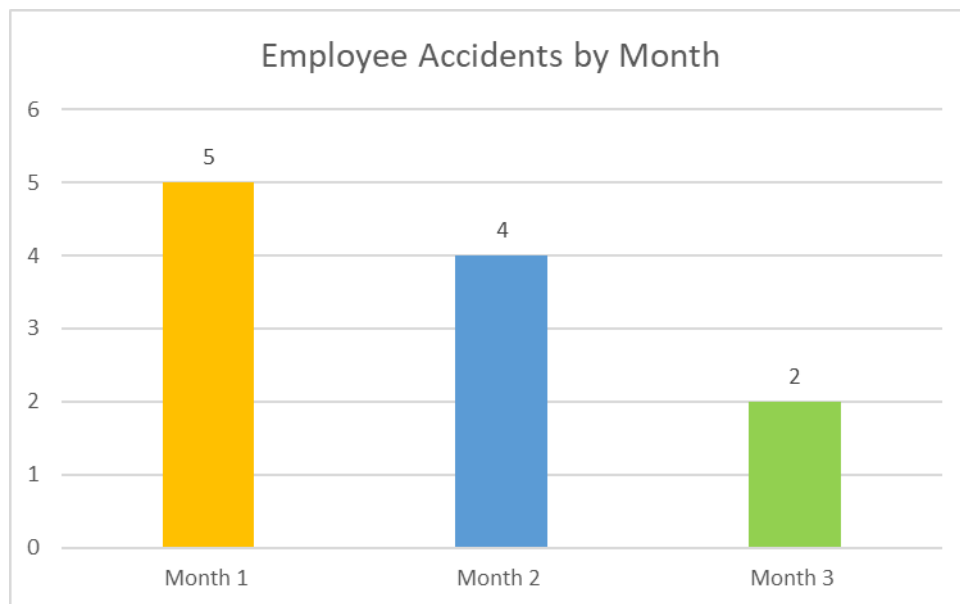
The table below shows a brief description of the details of each accident including the circumstances and any lost days.

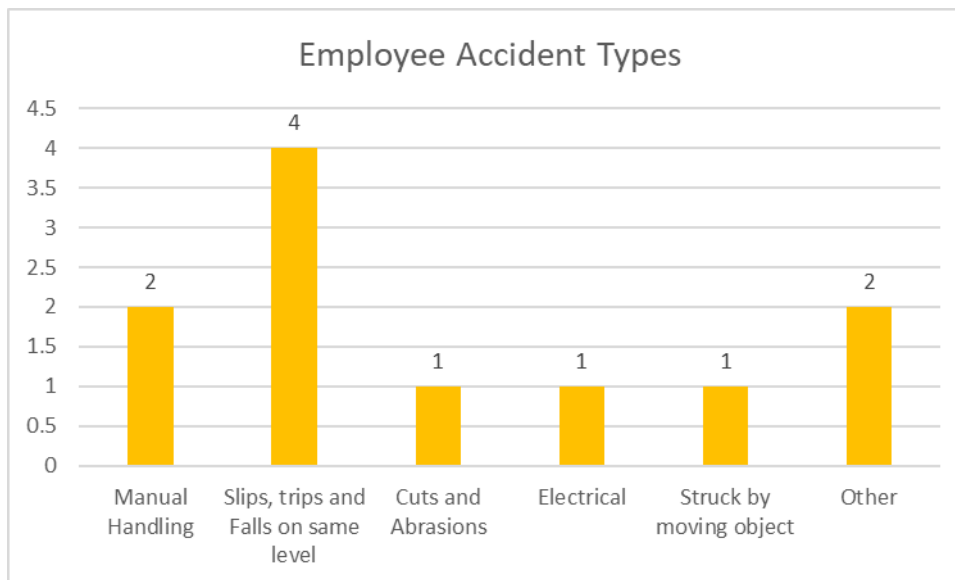
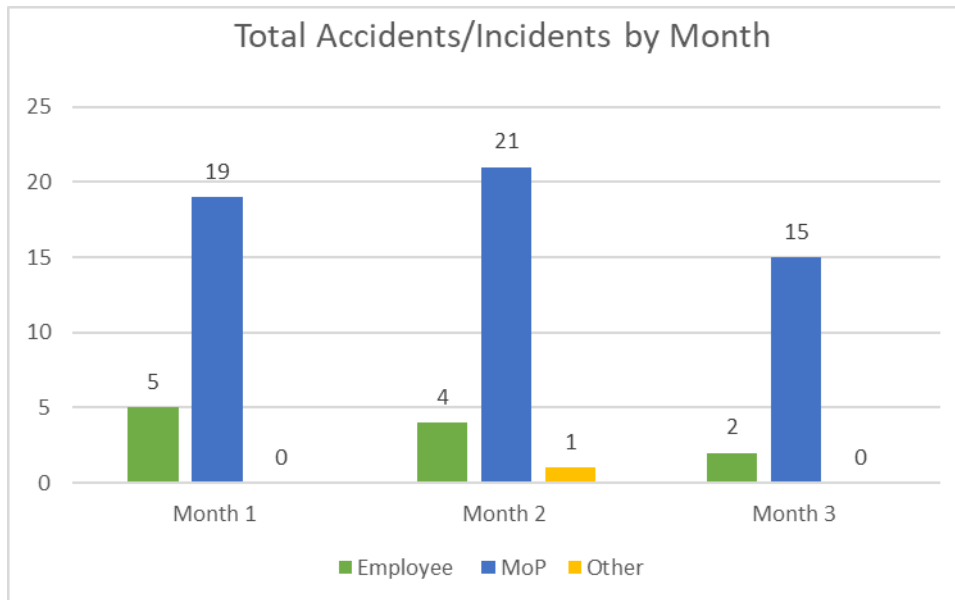
	Date of Incident	Service Area	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days
1	03/07/2023	Customer Services	Struck by moving object	Minor Injury - No Lost Days	No	IP's heel was caught by closing door causing a small graze on the skin and a bruise.	0
2	05/07/2023	StreetScene	other	Minor Injury - No Lost Days	No	IP was removing furniture and disrupted bee's nest.	0
3	08/07/2023	Housing	Manual handling	Minor Injury - No Lost Days	No	IP injured whilst moving black bags of garden waste	0
4	19/07/2023	Environmental Health	Cuts and Abrasions	Minor Injury - No Lost Days	No	IP walking through the office and caught her arm on the recycling bin. On inspection of the bin the lip was broken. Reported and caretakers removed bin.	0
5	02/08/2023	StreetScene	Slips, trips and Falls on same level	Minor Injury - No Lost Days	No	IP tripped and went over on ankle during bin collection.	0
6	14/08/2023	StreetScene	Manual handling	Minor Injury - No Lost Days	No	IP bent over to lift light object and backpain started.	0
7	25/07/2023	Housing	Slips, trips and Falls on same level	Lost Time - Over 7 Days	Yes	IP replacing a smoke alarm stepped off the hop up and felt his ankle give way.	8
8	30/08/2023	StreetScene	Slips, trips and Falls on same level	Minor Injury - No Lost Days	No	IP filling the mini sweeper water tanks to the rear of his sweeper, walking behind vehicle and foot caught in hose pipe ravelled on floor. IP	0

						tripped and caught his hand on an adjacent vehicle.	
9	31/08/2023	Housing	Other	Minor Injury - No Lost Days	No	IP visited a client and was testing the unit. Cat jumped up her on arrival and bit her leg.	0
10	20/09/2023	StreetScene	Electrical	Minor Injury - No Lost Days	No	IP was unplugging the phones when one of the cables started smoking burned IP's middle finger.	0
11	26/09/2023	StreetScene	Slips, trips and Falls on same level	Lost Time - Up to 7 days	No	IP slipped on some loose stones during refuse collection.	2
Total Lost Time Days = 10							

2.4 Graphs below show the:

- number of monthly accidents / incidents
- employee and member of the public accidents
- incident types for employees





2 incidents were reported by Dragonfly Developments Ltd. both of which involved contractors:

- contractor slipped on a scaffolding board, cutting elbow with a trowel. This was a minor injury
- contractor experienced an episode of ill health (asthma attack)

2.5 TRAINING:

Training delivery continued through the following courses (excluding to Dragonfly Developments Ltd):

- Health & Safety in the Corporate Induction Programme = 13
- First Aid (full course) = 8
- First Aid (refresher) = 5

A total of **26** BDC employees were trained in this quarter.

Training delivery to Dragonfly Developments Ltd. employees included the following courses:

- Abrasive wheels = 40
- Ladder checks = 55

A total of **95** Dragonfly Developments Ltd employees were trained during this quarter.

2.7 INSPECTIONS:

8 formal biannual BDC inspections occurred (excluding Dragonfly Developments Ltd. sites). These are undertaken by a member of the Health & Safety Team, Facilities Management Team, a building representative and a Trade Union Representative (when available) – and occurred at:

- Pleasley Vale Mill 2
- Shirebrook Contact Centre
- Pleasley Vale Mill 3
- The Tangent
- Castle Leisure Park comprising separate reports for:
 - Cricket Pavilion
 - Bowls Pavilion
 - Football Pavilion
 - Tea Rooms

Additionally, regular informal walk-arounds of Riverside Depot and The Arc continue between Health and Safety and Facilities Management.

12 Dragonfly Developments Ltd. inspections occurred at:

- Market Close, Shirebrook = 3
- West Street, Langwith = 2
- Moorfield Lane, Langwith = 2
- Bersahill, Haworth = 4
- Harlethorpe, Clowne = 1

3. Reasons for Recommendation

- 3.1 The Health & Safety Manager asks the committee to consider the report as a reflection on the corporate commitment to and continued awareness of the importance of good Health & Safety performance.

4 Alternative Options and Reasons for Rejection

- 4.1 None

RECOMMENDATION(S)

1. N/A

IMPLICATIONS:

Finance and Risk: Yes No

Details: Poor performance can lead to compensation claims, increasing the cost of insurance.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: Good performance is an indicator of compliance with Health and Safety legislation.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

Staffing: Yes No

Details: Accidents resulting in injury can impact on staffing levels and costs attributed to manager time, sickness absence and replacement labour

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	No

<p>District Wards Significantly Affected</p>	N/A
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input checked="" type="checkbox"/></p>	<p>Details: Trade Union Safety Representatives</p>

<p>Links to Council Ambition: Customers, Economy and Environment.</p>

DOCUMENT INFORMATION	
Appendix No	Title

<p>Background Papers <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i></p>